



NEPAL CHRISTIAN RELIEF SERVICES (NCRS)
Bhanimandal, Lalitpur

Job Opportunity!

Nepal Christian Relief Services (NCRS) is an indigenous Christian faith base organization that started in 1993. It is registered under Nepal Government in the year 2006 as a non-profit organization. It has been working in partnership with various partner organizations, local bodies and churches for relief, rehabilitation, disaster preparedness and mitigation in Nepal to serve people who are affected by natural disasters and are vulnerable with the disasters.

NCRS is looking for a qualified and well-motivated person for the following position:

Position: Livelihood Supervisor

Type of Appointment: 1 Year Special contact with possible extension depending on the availability of funding and continuation of project.

Project Working Area: Bhugolchhap, Sunkoshi Village Council, Sindhuli

Minimum Qualification, Knowledge and Skills

- Intermediate in agriculture and animal science or equivalent qualification to the related field with minimum 2 years work experience.
- Professional work experience on livelihood centered approaches on poverty and vulnerability reduction, micro enterprises and fund management with proficient in planning, monitoring and reporting of project activities in relevant field.
- Live among the people endeavoring to demonstrate NCRS Christian values through lifestyle.
- Excellent interpersonal, networking, communication, negotiation and facilitation skills.
- Computer Knowledge: MS Word, Excel, Power point with knowledge on other computer package.
- Willingness to commit to NCRS' mission, vision and core values.
- Sensitive and responsive to gender, ethnicity, disability and other social issues and other core values of the consortium partners.
- Oral and written communication skills in English and Nepali.
- Proactive in liaising and problem solving.

Main Responsibility:

1. Assist to prepare Detail Implementation Plans for effective execution of the project activities related to livelihood approaches without no limitation to skills, practices and capacities, to manage resources and skills particularly of poor and vulnerable people and community through different livelihood programs.
2. Identify, prioritize and support communities to implement potential livelihood strategies that are relevant to the local community.
3. Design, develop and provide necessary training for target communities to develop skills and capacities for disaster resilient livelihood strategies and viable options for income.

4. Ensure effective implementation of the planned and approved activities and strategies at the sites on time for the target communities.
5. Manage and mobilize the available resources within the available limit for maximum results by allocating and distributing them properly across the project activities in line with project document.
6. Technically support to target community group in the area of livelihood project activities.
7. Maintain good relations with project beneficiaries, partners and stakeholders and monitor the agreements reached with them where necessary.
8. Coordinate with CTEVT and other agencies for skill based trainings
9. Coordination with local authority (DCC, DAO, Village Council, Ward Office) and related existing stakeholders of the community.
10. Quality Control, Supervision & Timely Reporting.
11. Work with partners to coordinate volunteers' efforts to enable integration and synergy and prevent duplication and build the capacity of community groups to deliver the joint outcomes effectively.

Candidates fulfilling the criteria mentioned above may send in their application along with [application Form \(attached herewith\)](#) a copy of Curriculum Vitae, recent passport size photograph, citizenship certificate, work experience letter with full contact address by, 14th July, 2017. However, interested candidate from out of the valley can send it via email with scanned document to:

Nepal Christian Relief Services
Post Box No. 8975, EPC: 1086 Lalitpur, Nepal
Email: ncrsnepal@gmail.com, Tel. # 01-621-3752
(For details information about our work please visit our website www.ncrs.com.np)

Only short-listed candidates will be called for further process. NCRS reserves all rights to qualify/disqualify applications in all cases.